



## STEERING COMMITTEE OF THE EUROPEAN PARTNERSHIP FOR ACTION AGAINST CANCER

Dublin, 2 March 2011, 13.00 – 15.30

### Summary Report

The Project Coordinator, Sandra Radoš Krnel, gave a brief overview of the status of the signature of the grant agreement. The grant agreement is to be signed shortly, as all of the Annexes have been accepted and confirmed by the EAHC. Retroactivity was granted **from 10 February 2011** onwards.

Work Package 2, Dissemination, was presented, namely that Project Place collaboration software is to be used for internal communication and the website [epaac.eu](http://epaac.eu) dedicated to disseminating information to external publics, while the HEIDI portal (<http://ec.europa.eu/health/heidi>) will be used as a document repository.

Josep Figueras, of the European Observatory on Health Systems and Policies, gave the initiative for the publication of a book to coincide with the end of the EPAAC Joint Action, giving a synthesis of key evidence, guidelines, recommendations and platforms for other action, that have arisen from the EPAAC Joint Action. It was recommended that each WP leader write a short summary of circa 200 words outlining the main content and messages of their chapters of the book (1 chapter per WP).

A brief summary was given on the discussion of the Working Group for National Cancer Plans. The core working group met to discuss the questionnaires, the majority of questionnaires have already been received, information must be refined and clarifications made. The initial report will be presented at the 1<sup>st</sup> Open Forum in Madrid.

Each Work Package Leader was invited to give a brief summary of the activities of their Work Package. Information on the goals can be found in the presentations of the Work Packages given for the Joint Action meeting. Some notable information from these status updates is that the re-launch event of the European Week against Cancer (EWAC) will be held in Brussels on 25 May. The theme for the first EWAC will be Healthy Lifestyles (messages 1 to 6 of the European Code against Cancer).

The provisional structure and agenda for the first Open Forum in Madrid was presented.

Based on past experience as regards the issue of participation in different working formations, this issue was addressed, also regarding the Steering Committee. It was decided that expanded delegations are possible but should be exceptions rather than the rule. They

shall be decided by co-chairs on a case by case basis and the decision will also depend on the available venue capacities. As for requests for new entities/members, they should be discussed and agreed beforehand by all the members of the Steering Committee. A similar rule should apply to requests for other working formations of the Partnership (and with the Joint Action Advisory Committee to confirm their participation).

It was agreed that for future meetings key documents should be circulated in advance along with key discussion points, in order to allow for a more informed discussion of all meeting participants. The meetings should then be used to reach consensus on the points not agreed upon beforehand.

Participants were informed that as regards the general slides for the presentation of EPAAC to external stakeholders, those will also be available on the Virtual Partnership and will be updated by the Management Team as necessary. Those who intend to use them are invited to notify the coordinators of the details of the dissemination at [cancer.partnership@ivz-rs.si](mailto:cancer.partnership@ivz-rs.si).

The next Steering Committee meeting will be in Ljubljana, Slovenia on 29-30 September 2011.